

## **AVPI Organising Guide Subcommittee**

### **Meeting Minutes and Notes**

February 2, 2015

1. Introduction – AVP Mission, Vision & Model - Katherine, Malcolm, Martin  
introduction to this manual, how it is organized and used, who it is written for, how it  
can be used

[Introduction Jan20](#) February 2, 2015

Present: Bronwen, Elke, Jane, Joe, Katherine, Malcolm, Saskia

Recorder for call: Katherine

Check in

Review of submitted Chapters

- Use 'Team leaders' not 'Lead Trainers'
- Use religious/faith groups not specific faiths like Quakers
- Use term facilitators base not facilitators core
- actual text of other manuals rather than links to other text
- use Level One/Basic, Level Two/Advanced, Level Three/Training for Facilitators, Level Four/Continuing Learning
- two weeks everyone make comments & two for those responsible to

Chapter numbers and names

2. Getting started in the Community – Relationships are Key to Success - Joe, Mary, Elke, Jane

[Getting Started - Community](#)

Partnership - Katherine

3. Getting Prison Workshops - Valentine

[Prison Chapter \(clear access\)](#)

4. Getting Started in Schools

5. Financial & Legal issues - Saskia, Bronwen, Malcolm

working within your resources & sustainable & fundraising & clearly defining how much money is needed, and what it's for

6. Sustainability of AVP Groups - Joe, Elke, Jane

[Sustainability](#)

Organizing kit chapter 4 -

[Chapter 4](#)

will incorporate into the other chapters

8. References

9. Glossary of Terms

10. Index

We agreed that we would all work on these pieces by Mar 2, and get any changes to Joe with our names.

Closing statements

Date and times of next call:

9th March - 2pm New York time.